

**Communications Committee Meeting
Virginia Office of EMS
Norfolk Waterside Marriott
235 E. Main Street, Norfolk, VA23510
November 10, 2016
1:00 p.m.**

Members Present:	Members Absent:	OEMS Staff:	Guests:
Gary Critzer , Chair	Tracey McLaurin , LFEMS	Ken Crumpler	
Derrick Ruble , Tazewell County 911	Lewis Cassada , VITA	Wanda Street	
Mike Keefe , VDEM	John Korman , APCO		
Melissa Wood , Member-at-Large (Training)			
Richard Rubino , Member-at-large (Legal)			
Hershel Kreis , NENA			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order & Introductions:	The meeting was called to order by the Chair at 1:00 p.m.	
Approval of the minutes dated August 5, 2016:	A motion was made to approve the August 5, 2016 minutes. The motion was moved by Richard and seconded by Hershel. The minutes were approved as submitted.	The minutes were approved as submitted.
Committee Chair Report (Mr. Gary Critzer):	<p>There were concerns from the Rules and Regulations Committee about the communications section of the regulations. Michael Berg and Gary Critzer were tasked with creating new language for that section about effectively communicating between base stations, hospitals, mutual aid partners, etc. and language about new subscriber units having interoperability channels. Richard Rubino has agreed to do some research and create a draft for our review. This will be sent out to all committee members for their input and then it will be forwarded to the Rules and Regulations Committee for their review.</p> <p>Mike Keefe stated that within the next 30 days they should have a finalized, approved list of common interoperability frequencies. Gary feels that they should at least include the federal interoperability channels that are applicable to the frequency bands that they operate in. This will help the localities who do not have the money for upgrades to see the list and how to fund it. Once the lists are developed and published, it may be good to distribute these lists to major communications shops.</p> <p>Gary stated that the FirstNet presentation that was done at the Advisory Board meeting by Brent A. Williams on yesterday was very informative. OEMS will try to obtain a copy of the PowerPoint for the website. He is a very good subject matter expert and understands EMS being a former</p>	

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	<p>paramedic.</p> <p>Mike Keefe stated that Carol Adams was recently hired at VDEM and she will be heading the FirstNet initiative at VDEM making presentations around the state.</p>	
<p>OEMS Communications Coordinators Report (Ken Crumpler):</p>	<p>Ken reported that the reaccreditation program is still continuing and is getting some positive feedback.</p> <p>Ken has been notified by the Office of EMS Director that he is to be more engaged with FirstNet.</p> <p>He attended the Fall NENA/APCO SIEC Conference. The Traffic Incident Management Class went very well and was well received.</p> <p>APCO ProCHRT subcommittee –Emergency Medical Dispatch (Derrick Ruble) Derrick explained that he has not attended any recent meetings due to being ill, but will attend the next one and report at the next meeting.</p>	
<p>New Business:</p>	<p>None.</p>	
<p>Unfinished Business:</p>	<p>Update to C.O.V. EMS Rules and Regulations regarding Communications This was discussed in the chair report.</p>	
<p>Public Comment:</p>	<p>None.</p>	
<p>Adjournment:</p>	<p>The meeting adjourned at approximately 1:17 p.m.</p> <p>2017 Meeting Schedule: February 3, 2017 (Richmond Marriott Short Pump, 4240 Dominion Boulevard, Glen Allen, VA) May 5, 2017 (Richmond Marriott Short Pump) August 4, 2017 (Richmond Marriott Short Pump) November 9, 2017 (Norfolk Waterside Marriott)</p>	